

“A to Z” Journal Search

Use **A to Z** to find:

- a. An article cited on an EBSCOhost database not available in “full-text” format
- b. Several issues of a magazine that are not in the library
- c. Journals on a particular subject

1. Connect to the Internet and go to <http://my.dtcc.edu>
2. Log on using username and password
3. In the **Collegewide Links** frame, click the *College Library Homepage* hyperlink
4. Click on the words, *Online Databases*
5. Click the **A-to-Z** hyperlink

To search for a **specific volume** or **issue**, go to **Step 6**

To **browse issues** from a specific journal, go to **Step 11**

To **search** for journals organized by **subject**, go to **Step 16**

6. On a piece of paper, have the journal name, volume and issue number, title of article, and page numbers
7. Enter the journal name in the **Find** textbox and click the **Search** button
8. Click the hyperlink to the left of the correct range of dates
9. In the **All Issues** column, click the hyperlink for the year of publication
10. In the **All Issues** column, click the hyperlink for the volume and issue number
11. Browse the **Result List** and click the **Full Text** hyperlink for the article to be viewed

To browse issues from a specific journal:

12. Enter the journal name in the **Find** textbox and click the **Search** button
13. Click the hyperlink to the left of the date range to be browsed
14. In the **All Issues** column, click the hyperlink for the year of publication to be browsed

15. In the **All Issues** column, click the hyperlink for the volume and issue number to be browsed
16. Browse the **Result List** and click the **Full Text** hyperlink for the article to be viewed

To search for journals by subject:

17. Click the **Subjects** tab at the top of the page
18. Browse the list of subject headings and click the appropriate hyperlink
19. Browse the journal list and click the hyperlink to the left of the desired range of dates
20. In the **All Issues** column, select a year and click its hyperlink
21. In the **All Issues** column, select a volume number and click its hyperlink
22. Browse the **Result List** and click the **Full Text** hyperlink for the article to be viewed